

P360 Electrical Substation
MCRD Parris Island SC

SOW #0025, Work Order #796570
Request for Proposal



SC & GA MACC
N69450-08-D-1779/80/81/82/09-D-1760

REQUEST FOR PROPOSAL NUMBER SOW #0025

P360 ELECTRICAL SUBSTATION
MARINE CORPS RECRUIT DEPOT, PARRIS ISLAND SC

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**DD1155 SCHEDULE OF SUPPLIES/SERVICES FOR
STATEMENT OF WORK #0025**

The offeror agrees to perform the work required at the proposed Firm Fixed Price specified below in strict accordance with the terms and conditions and regulatory requirements of this solicitation, as well as those specified in the original contract against which this task order will be issued, if this offer is accepted by the Government in writing within 90 calendar days after the date offers are due. Bid should include all labor, equipment, materials, lower-tier subcontractors, and supplies necessary to complete the activities specified in the solicitation.

The offeror agrees to furnish any required performance and payment bonds.

<u>ITEM NO</u>	<u>SCHEDULE OF SUPPLIES/SERVICE</u>	<u>AMOUNT</u>
0001	Complete and usable Electrical Substation, exterior site work, and demolition. MCRD Parris Island SC	\$ _____

All post award submittals, correspondence, contact, etc. shall be directed to the office identified in Block 7 of the DD Form 1155. Specific point of contact is:

(name and contact info to be completed at time of award)

SECTION 00202

INSTRUCTIONS TO OFFERORS

I. GENERAL INFORMATION

All terms and conditions of Section 00100 of the MACC **N69450-08-D-1779/1780/1781/1782 & 09-D-1760** Indefinite Delivery Quantity Contract apply to this solicitation with the exception of the following changes:

SITE VISIT: All MACC holders are invited to attend the Pre-Proposal Conference and Site Visit for the project. Firms participating in the Pre-Proposal Conference and site visit will not be directly compensated for their participation. Site visit will be on 13 May 2010, 10:00AM at the Marine Corps Recruit Depot, Parris Island, SC. The Point of Contact is Don Herschberger and can be reached via e-mail at don.herschberger@navy.mil.

REQUEST FOR INFORMATION: All inquiries concerning the technical aspects of the attached specifications must be submitted in writing, and must be received by the Contract Specialist at least 15 days prior to the closing date in order to permit adequate time to reply to the inquiry. Email submission is preferred. Submit all questions to:

Robert Woolwine
(904) 542-6325
(904) 542-6104 (fax)
robert.woolwine@navy.mil

PROPOSAL SUBMISSION INSTRUCTIONS:

In response to this request for proposal, the complete proposal shall include both the Price Proposal and the Technical Proposal, submitted as follows:

a. Price Proposal and Technical Proposal - The Price Proposal and the Technical Proposal shall be submitted in separate 3-ring binders, in sealed envelopes/boxes. All pages shall be numbered and binders shall be appropriately tabbed, conforming to the proposal submittal requirements' structure for each evaluation factor.

Offeror's shall include the following information with their price proposal:

Authorized negotiator's (POC) name
POC telephone number
POC email address
CAGE code
DUNS number
TIN (taxpayer ID number)

Technical Proposals shall not exceed 50 single sided pages of 8-1/2" x 11" size (using 12-pitch minimum Arial font). Any pages beyond the first 50 pages submitted will not be evaluated. This includes all typed pages, catalogue cuts, and brochure or other pre-printed material that may be submitted. This does not include required drawings.

Submit one (1) original and one (1) copy of the Price Proposal. Price Proposal shall be labeled "PRICE PROPOSAL FOR RFP N69450-08-D-1779/1780/1781/1782 & 09-D-1760 SOW #0025, Work Order #796570, P360 Electrical Substation, MCRD Parris Island, SC, ATTN: ROBERT WOOLWINE, IPT-SC; DO NOT OPEN IN MAIL ROOM". Note: Include SOW # and project title on each bid bond per task order.

Submit one (1) original, six (6) copies, and one (1) electronic copy (CD format) of the Technical Proposal. Technical Proposal shall be labeled "TECHNICAL PROPOSAL FOR RFP N69450-08-D-1779/1780/1781/1782 & 09-D-1760 SOW #0025, Work Order #796570, P360 Electrical Substation, MCRD Parris Island, SC, ATTN: ROBERT WOOLWINE, IPT-SC; DO NOT OPEN IN MAIL ROOM".

b. All proposals shall be mailed or hand delivered to the address in Block #6 of the DD1155. For delivery services: Building 135 Ajax, Rear Entrance.

c. PROPOSALS SUBMITTED IN RESPONSE TO THIS REQUEST FOR PROPOSAL MUST BE RECEIVED NO LATER **2:00 PM, 1 Jun 2010**. Proposals not received by the time and date specified shall be treated in accordance with Far 52.215-1 "Instruction to Offerors - Competitive Acquisitions" and may be rejected.

d. If you are hand delivering your proposal and do not already have a vehicle pass to access the base, you MUST submit the attached MACS Form for the individual who will be "driving a vehicle" onto the base. Passengers do not have to submit a MACS Form. The MACS Form must be submitted to:

Robert Woolwine at robert.woolwine@navy.mil or FAX (904) 542-6104

NO LESS THAN SEVEN CALENDAR DAYS PRIOR TO THE CLOSING DATE. VEHICLES WITHOUT A VEHICLE PASS WILL NOT BE PERMITTED ON THE BASE. VEHICLE PASS REQUESTS RECEIVED AFTER THE DEADLINE WILL NOT BE ACCEPTED. VEHICLE DRIVERS MUST STOP AT THE SECURITY AND PASS OFFICE TO OBTAIN THEIR VEHICLE PASS.

You must have a picture ID, vehicle registration, and proof of insurance. The Security and Pass Office is located at the Main Gate, Yorktown Gate, 1st building on your right. Please arrive early as it may take some time to get the vehicle pass. All passengers in the vehicle must have a picture ID.

e. The offeror's proposal must include all data and information required and must be submitted in accordance with these instructions. The offeror shall be compliant with the requirements as stated herein, for non-conformance may result in an unfavorable proposal evaluation.

II. PURPOSE

The MAC (Multiple Award Contract) was awarded to provide immediate response to the client's requirements. It is the intent of this Request for Proposal (RFP) to provide criteria for evaluation of proposals submitted in response to NAVFAC Southeast RFP N69450-08-D-1779/80/81/82 & 09-D-1760 SOW #0025 for P360 design and construction of an Electrical Substation at MCRD Parris Island, SC.

1. This acquisition will result in a Firm-Fixed Price (FFP) task order/contract for construction. The contract will be procured using negotiated procedures, as it has been determined in accordance with FAR 6.401 to be the most appropriate method of contracting for the subject project.

2. The best value continuum source selection process to be used for this acquisition is the tradeoff analysis process as described in FAR 15.101-1.

3. Brief description of work to be performed:

This design-build project consists of a demolition of the existing Medium Voltage Main Outdoor Substation and switchgear (Switch Station 2) and related equipment, providing SF6 switchgear and related distribution equipment, new circuit to the Barracks area, and reconnecting existing distribution circuits. The site electrical utility system consists of all power, telecommunication and fiber optic cabling from the existing distribution system point of connection including all connections, accessories and devices as necessary and required for a complete and usable system. Project includes site work consisting of site clearing, site improvements, demolition, salvage, relocation, roadways, and earthwork necessary to ready the site for other work associated with the project. Close coordination with South Carolina Electric and Gas is required and essential for successful project execution. The site work on this project facilitates South Carolina Electric and Gas relocation of their equipment.

CLIN description:

Item # 0001 - Complete and usable Electrical Substation, exterior site work, and demolition.

5. Completion date:

Item #0001 - The project will have a maximum duration of 555 calendar days. The days are figured from date of task order award, which includes the initial 15 days allowed for mailing of the task order award, submission and approval of insurance, bonding and other requirements as set forth in the task order/MACC.

6. Project magnitude:

Item #0001 – Between \$4,100,000 and \$4,500,000.

7. The Government intends to award a contract resulting from this solicitation to the responsible offeror whose proposal represents the best value after evaluation in accordance with the factors and their relative importance in the solicitation, as outlined in Sections III and IV.

8. This task order acquisition will be restricted to the GA/SC Mini-MACC N69450-08-D-1779/1780/1781/1782 & 09-D-1760 awardees only.

III. EVALUATION FACTORS

The Proposed Task/Delivery Order will be awarded to the responsible offeror offering the best value to the Government. To make a determination of Best Value, the Government will evaluate each offeror on the following criteria:

1. The solicitation requires the evaluation of price and the following technical factors:

- Factor 1 - Qualifications
- Factor 2 - Past Performance
- Factor 3 - Technical Solution

2. Factors 1, 2, and 3 are equal in importance to each other and, when combined, are approximately equal to price.

The technical and price proposal of the successful proposer will become a part of the Firm-Fixed Price task order contract.

IV. EVALUATION

A. BASIS FOR AWARD

1. The Government reserves the right to eliminate from consideration for award any or all offers at any time prior to award of the contract; to negotiate with offerors in the competitive range; and to award the contract to the offeror submitting the proposal determined to represent the best value—the proposal most advantageous to the Government, price and other factors considered.

2. The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. In addition, if the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

3. In accordance with FAR 15.101, the tradeoff process is selected as appropriate for this acquisition. The Government considers it to be in its best interest to allow consideration of award to other than the lowest priced offeror or other than the highest technically rated offeror.

4. The technical evaluation factors when combined are approximately equal to price.

5. Any proposal found to have a deficiency in meeting the stated solicitation requirements or performance objectives will be considered ineligible for award, unless the deficiency is corrected through discussions. Proposals may be found to have either a significant weakness or multiple weaknesses that impact either the individual factor rating or the overall rating for the proposal.

The Government will evaluate price based on the total price. The Government will evaluate the technical proposal addressing each of the technical factors.

B. BASIS OF EVALUATION AND SUBMITTAL REQUIREMENTS

Price:

(1) Solicitation Submittal Requirements:

(i) Executed DD1155. Offerors shall insert their company name, address, DUNS Number, CAGE code, and telephone number in Block #9, complete Block #16 (name of contractor; signature; typed name and title; date signed), and insert price for line item 0001 in the Schedule of Supplies/Services. Price shall be considered available for award for 90 calendar days from the proposal due date.

(ii) Provide bid bond (SF-24) in the amount of 20% of your total bid price or \$3,000,000, whichever amount is less.

(iii) Acknowledgement of all amendments, if applicable.

(iv) Ensure current registration on the CCR Website, www.ccr.gov.

(v) Ensure that you have completed/updated your Annual Representations and Certifications on the ORCA Website, <http://orca.bpn.gov>

(2) Basis of Evaluation: The Government will evaluate price based on the total price. Total price consists of the basic requirement and all option items, if any. Analysis will be performed by one or more of the following techniques to ensure a fair and reasonable price:

(i) Comparison of proposed prices received in response to the RFP.

(ii) Comparison of proposed prices with the IGE.

(iii) Comparison of proposed prices with available historical information.

(iv) Comparison of market survey results.

Technical Factors:

Note to Offeror: The Offeror's response to Factors that require the submission of Key Personnel resumes and Past Performance Narratives shall be based on the following relevancy definition:

DEFINITION OF A RELEVANT PROJECT: Relevant projects include horizontal construction of medium voltage electric underground and overhead utility infrastructure of similar size, scope, and complexity with a total (site work and electrical) construction value of approximately \$3.5M or greater. Projects must have been completed by the offeror within the last six (6) years.

Provide one (1) original, six (6) copies, and one (1) electronic copy (CD) of the solicitation submittal requirements identified below. Entire proposal (excluding Conceptual Drawings) shall not exceed 50 pages in length (front side only) utilizing a minimum Arial Font of 12 for Factors 1-3.

Factor 1 - Corporate Experience and Qualifications:

(a) Submittal Requirements:

Offeror Corporate Experience:

1. Submit Corporate Experience Narratives for a minimum of two (2) to a maximum of five (5) construction projects that the offeror completed and served as the prime contractor that best demonstrates experience on relevant projects. Corporate Experience Narratives for a partnership or joint venture are allowed, however, evidence of the legal documentation that describes the partnership or joint venture must be submitted for review with your proposal. Corporate Experience Narratives from any contractors who are part of the partnership or joint venture will be considered as the offeror. Additionally, a minimum of two (2) to a maximum of five (5) relevant construction projects will be allowed collectively for a partnership or joint venture. Narratives shall be limited to two pages in length. (Note: Do NOT submit formal teaming arrangement narratives of more than two pages in length):

or

Submit major subcontractor providing relevant construction project experience. Submit subcontractor Corporate Experience Narratives for a minimum of two (2) to a maximum of five (5) construction projects that they completed that best demonstrates experience on relevant projects.

Each Corporate Experience Narrative shall be limited to two pages in length. (Note: Do NOT submit narratives of more than two pages in length). Each project's Corporate Experience Narrative should include the following information:

1. Project title and location
2. Client Point of Contact (name and telephone number)
3. Brief description of the project and identify features that demonstrate relevancy to the solicitation project
4. Type of contract (design, design/build, or construction)
5. Nature of offeror's responsibility (design, construction, or both, and prime or sub)
6. Completion date
7. Final contract value and reason if greater than 10% of contract award amount

Key Personnel: Submit resumes of the following team members. Resumes shall include professional licenses and certifications, number of years of experience, firms they have worked for, and a list of relevant projects (two or more) that they have completed, and their role on these projects. Resumes for each individual shall be limited to two pages in length. (Note: Do NOT submit resumes of more than two pages in length; only the first two pages will be evaluated if more than two pages are submitted):

- **Design Project Manager** - must be registered (RA or PE), must have at least seven years of design project management experience, and must have experience on at least one design build project
- **Project Electrical Engineer** - must be registered, demonstrated experience with medium voltage electric utility infrastructure system design, and must have at least seven years of electrical design experience

- Project Civil Engineer - must be registered, and must have at least seven years of civil design experience and demonstrated experience in coastal region design
- Construction Project Manager – responsible for all construction project management, must have at least seven years of construction management experience, and must have experience on at least one design build project
- Project Superintendent – responsible for all on-site construction operations and must have at least seven years of experience as a superintendent on construction projects

(b) Basis of Evaluation:

The Government will evaluate the relevant corporate experience and qualifications of key personnel of the proposed offeror. The assessment of the offeror's experience will be used as a means of evaluating the relative capability of the offeror to successfully meet the requirements of the RFP. The degree to which corporate experience reflects a trend of satisfactory performance may take into consideration the following:

- A pattern of successful completion of relevant projects; and
- Qualifications of Key Personnel

Factor 2 – Past Performance:

Past performance information is one indicator of an offeror's ability to perform the contract successfully. The currency and relevance of the information, source of the information, context of the data, and general trends in contractor's performance shall be considered. This comparative assessment of past performance information is separate from the responsibility determination. In accordance with FAR 15.305 (a)(2)(ii), offerors are authorized to provide information on problems encountered on the identified contracts and the offeror's corrective actions.

(a) Submittal Requirements:

For the same projects submitted under Factor 1 (Offeror Corporate Experience), provide copies of awards, customer letters of commendation, past performance questionnaires (PPQ), or customer performance evaluations. The offeror must submit this information for past performance evaluation or affirmatively state that it possesses no relevant past performance.

The Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or their team members to submit to the client for each project submitted under Factor 1. Completed PPQs are to be mailed or faxed from the client directly to Robert Woolwine via the contact information listed below. PPQs submitted via the offeror will not be evaluated. In order for the client evaluation to be considered, the Past Performance Questionnaires must be submitted no later than the proposal receipt date and time. If information is not available, explain why.

The Past Performance Questionnaires shall be sent to Robert Woolwine via e-mail or fax at:

Email Address: robert.woolwine@navy.mil

Facsimile Number: 904-542-6104

Include with your proposal submission:

- A copy of the Past Performance Questionnaire Cover Sheet which contains the point of contact information for each client questionnaire.

The Government reserves the right to contact references for verification or additional information. The Government's inability to contact any of the offeror's references or the references unwillingness to provide the information requested may affect the Government's evaluation of this factor. In addition to the above, the Government may review any other sources of information for evaluating past performance. Other sources may include, but are not limited to, past performance information retrieved through the Past Performance Information Retrieval System (PPIRS) using all CAGE/DUNS numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate) identified in the offeror's proposal, inquiries of owner representative(s), and any other known sources not provided by the offeror.

(b) Basis of Evaluation:

This factor focuses on how well the offeror performed on relevant projects. The Government will evaluate the quality of the offeror's past performance based on awards, customer letters of commendation, or customer performance evaluations for the projects submitted under Factor 1 (Offeror Corporate Experience). The Government reserves the right to obtain information for use in the evaluation of past performance from any and all sources including sources outside of the Government.

The degree to which past performance evaluations and all other past performance information reviewed by the Government (e.g., PPIRS, performance questionnaires, performance recognition documents, and information obtained for any other source) reflect a trend of satisfactory performance will be determined considering:

- A pattern of successful completion of projects;
- A pattern of deliverables that are timely and of good quality;
- A pattern of cooperativeness and teamwork; and,
- Projects that are identical to, similar to, or related to the task at hand.

Offerors lacking relevant past performance history will not be evaluated favorably or unfavorably in past performance. However, the proposal of an offeror with no relevant past performance history, while rated "No Rating" in past performance, may not represent the most advantageous proposal to the Government.

Factor 3 – Technical Solution

(a) Submittal Requirements:

Conceptual Drawings: Provide conceptual civil site plans and proposed electrical distribution (single line diagram and site plan) which adequately illustrate the proposed construction, and integrates with the surrounding area and existing base facilities.

Management Approach: Provide a narrative on the offeror's management approach which adequately illustrates the phasing of work and work/coordination with SCE&G, Provide a schedule of major milestones (no more the 40 events) to meet deadlines.

(b) Basis of Evaluation:

The Government will evaluate the Conceptual Drawings considering the extent to which the offeror demonstrates a clear understanding of the engineering requirements of the project. The Government will evaluate the effectiveness of the design-build team's technical solution that will give the Government a high level of confidence that the work will be performed in accordance with the technical requirements of the RFP. For the Conceptual Drawings, the Government will only evaluate site work, roadways, parking, fire department access, wetlands mitigation/protection, primary electrical distribution architecture, electrical system single line architecture, and telecommunication system architecture.

The Government will evaluate the Management Approach considering the extent to which the offeror demonstrates a clear understanding of the engineering requirements of the project. The Government will evaluate phasing of work including electrical system cutovers and how they will work and coordinate with SCE&G. The Government will evaluate project schedule to ensure deadlines are met, work related to supporting SCE&G relocation, and utility cutover.

SECTION 00601 BONDS

1.1 BID BOND

******* A BID BOND (WITH ORIGINAL SIGNATURE) MUST BE SUBMITTED WITH THE BID IF BID AMOUNT EXCEEDS \$100,000.*******

INSTRUCTIONS TO BIDDERS: REFERENCE STANDARD FORM 24 "BID BOND"

1. The name and address of the Principal as well as the signature of the Principal shall be identical to those on the Department of Defense Form 1155, "Order for Supplies or Services " (DD 1155).
2. The date the Bond is executed must be on or before bid opening date. You must indicate your type of organization and State of incorporation, if applicable.
3. The Surety block shall show the same address as is published in the Department of Treasury Circular. Also, include a telephone number.
4. The Bid Bond must be 20% of the offeror's total bid price for the project or \$3,000,000, whichever amount is less.
5. The Principal's signature shall be identical to that on the DD 1155, with the typed or printed name entered below. If applicable, imprint with the Corporate Seal.
6. If using individual Sureties, see FAR 28.203 and FAR clause 52.228-11, Pledges of Assets, for acceptability of individual sureties. Attach executed Standard Form 28 "Affidavit of Individual Sureties" for each surety.
7. If using corporate Surety, enter the Branch address, the State of incorporation and liability amount. Enter the typed or printed name and title below; imprint with Corporate Seal. Attach a Power of Attorney to the Payment Bond.
8. In the Bid Identification section, insert both your firm's IDIQ contract number and the Statement of Work Number in the block entitled "INVITATION NO.". In the block following the "FOR" block, insert the project title.

SECTION 00700 CONTRACT CLAUSES

All terms and conditions of Section 00700 of the MACC **N69450-08-D-1779/1780/1781/1782 & 09-D-1760** Indefinite Delivery Quantity Contract apply to this solicitation with the exception of the following changes:

52.211-10 Commencement, Prosecution, and Completion of Work (Apr 1984)

The Contractor shall be required to

- (a) commence work under this task order within **one** calendar days after the date of task order award,
- (b) prosecute the work diligently, and
- (c) complete the entire work ready for use not later than _____ **(specific calendar date to be entered at time of task order award; the specific date will be 555 calendar days after the date of task order award)**. The time stated for completion shall include final cleanup of the premises.

(End of Clause)

52.211-12 Liquidated Damages -- Construction (Sept 2000)

- (a) If the Contractor fails to complete the work within the time specified in the contract, the Contractor shall pay liquidated damages to the Government in the amount of \$_____ **(specific amount to be entered at time of award; the specific amount will be calculated based on the actual task order award amount and the table below)** for each calendar day of delay until the work is completed or accepted.
- (b) If the Government terminates the Contractor's right to proceed, liquidated damages will continue to accrue until the work is completed. These liquidated damages are in addition to excess costs of repurchase under the Termination clause.

Project Cost (task order award amount)	Liquidated Damages Per Calendar Day
\$2,000 - \$25,000----->	\$80
\$25,000 - \$50,000----->	\$110
\$50,000 - \$100,000----->	\$140
\$100,000 - \$500,000----->	\$200
For each additional \$100,000 add--->	\$50

(End of Clause)

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WELDERS - Receive rate prescribed for craft performing
operation to which welding is incidental.
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Unlisted classifications needed for work not included within
the scope of the classifications listed may be added after
award only as provided in the labor standards contract clauses
(29CFR 5.5 (a) (1) (ii)).

In the listing above, the "SU" designation means that rates
listed under the identifier do not reflect collectively
bargained wage and fringe benefit rates. Other designations
indicate unions whose rates have been determined to be
prevailing.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can
be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on
a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests
for summaries of surveys, should be with the Wage and Hour
Regional Office for the area in which the survey was conducted
because those Regional Offices have responsibility for the
Davis-Bacon survey program. If the response from this initial
contact is not satisfactory, then the process described in 2.)
and 3.) should be followed.

With regard to any other matter not yet ripe for the formal
process described here, initial contact should be with the
Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an
interested party (those affected by the action) can request
review and reconsideration from the Wage and Hour Administrator
(See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator

U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION

PARTS 2 - 6

RFP Parts 2 through 6 have been posted to NECO and can be found under the Download section at the bottom of the page. Additional files (if any) may be located under a section at the top of the page (below Solicitation Number) entitled Documents - [Click here for Additional Documents](#). If this section does not appear, there are no additional documents.

PAST PERFORMANCE QUESTIONNAIRE COVER SHEET

(NOTE TO OFFEROR: For each past performance questionnaire to be completed by a client and submitted to the Government as a reference, provide a copy of this cover sheet with your proposal identifying the client's point-of-contact information. Ensure correct phone numbers and email addresses are provided for the client point of contact.)

(NOTE TO CLIENT completing evaluation of offeror: Please email completed cover sheet and questionnaire to robert.woolwine@navy.mil or fax to Robert Woolwine at 904-542-6104.)

1. OFFEROR: _____
2. FIRM BEING EVALUATED: _____
3. CONTRACT NUMBER: _____
4. PROJECT DESCRIPTION: _____
5. CONTRACT/TASK ORDER AMOUNT: _____
6. PERFORMANCE PERIOD: _____
7. REFERENCE ORGANIZATION NAME: _____
8. EVALUATOR'S CONTACT INFO:
 - a. NAME & TITLE: _____
 - b. PHONE NUMBER: _____
 - c. FAX NUMBER: _____
 - d. EMAIL ADDRESS: _____

PAST PERFORMANCE QUESTIONNAIRE

*ADJECTIVE RATINGS AND DEFINITIONS TO BE USED TO BEST REFLECT
YOUR EVALUATION OF THE CONTRACTOR'S PERFORMANCE*

E (EXCELLENT) – Performance meets contractual requirements and exceeds the Government's expectations. The contractual performance of the element being assessed was accomplished with few minor problems for which corrective actions taken by the contractor were highly effective. (HIGH CONFIDENCE)

G (GOOD) – Performance meets contractual requirements and exceeds some requirements to the Government's benefit. The contractual performance of the element being assessed was accomplished with some minor problems for which corrective actions taken by the contractor were effective. (SIGNIFICANT CONFIDENCE)

S (SATISFACTORY) – Performance meets contractual requirements. The contractual performance of the element contains some minor problems for which corrective action taken by the contractor appear or were satisfactory. (CONFIDENCE)

M (MARGINAL) –Performance does not meet some contractual requirements. The contractual performance of the element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions. The contractor's proposed actions appear only marginally effective or were not fully implemented. (LITTLE CONFIDENCE)

P (POOR) – Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element contains serious problem(s) for which the contractor's corrective actions appear or were ineffective. (NO CONFIDENCE)

N (NEUTRAL) – No relevant past performance record is identifiable upon which to base a meaningful performance risk prediction. A search was unable to identify any relevant past performance information for the contractor or their key personnel. (This is neither a negative nor positive assessment.)

**PLEASE CIRCLE THE ADJECTIVE RATING WHICH BEST REFLECTS
YOUR EVALUATION OF THE CONTRACTOR'S PERFORMANCE.**

		YES	NO			
1. Was this a competitive Contract?						
2. Role of contractor.		Prime		Sub		
3. Ability to meet quality standards specified for technical performance.	E	G	S	M	P	N
4. Compliance with contractual terms and conditions.	E	G	S	M	P	N
5. Quality/integrity of technical data/report preparation efforts.	E	G	S	M	P	N
6. Adequacy/effectiveness of quality control program and adherence to contract quality assurance requirements.	E	G	S	M	P	N
7. Effectiveness of overall contract management (including ability to effectively lead, manage and control the program).	E	G	S	M	P	N
8. Effectiveness of on-site management, including management of subcontractors?	E	G	S	M	P	N
9. Contractor was reasonable and cooperative in dealing with your staff (including the ability to successfully resolve disagreements/disputes; responsiveness to administrative reports).	E	G	S	M	P	N
10. Timeliness/effectiveness of contract problem resolution without extensive customer guidance.	E	G	S	M	P	N
11. Ability to successfully respond to emergency and/or surge situations.	E	G	S	M	P	N
12. Effectiveness of on-site management and control multidiscipline construction categories, including subcontractors.	E	G	S	M	P	N
13. Effectiveness of material management.	E	G	S	M	P	N
14. Effectiveness of acquisition management.	E	G	S	M	P	N
15. Contractor proposed innovative alternative methods/processes that reduced cost, improved maintainability or other factors that benefited the client.	E	G	S	M	P	N
16. Contractor safety record.	E	G	S	M	P	N
17. Responsiveness regarding safety issues.	E	G	S	M	P	N
18. If this is/was a Government cost type contract, the Contractor's timeliness in submitting monthly invoices with appropriate back-up documentation and monthly status reports/budget variance reports.	E	G	S	M	P	N
19. If this is/was a Government cost type contract, the Contractor's accuracy regarding monthly invoices with appropriate back-up documentation and monthly status reports/budget variance reports.	E	G	S	M	P	N

MACS

Military Access Control System

This information will be entered into the MACS system in preparation for your arrival. If the start/end dates change, you must submit a new MACS form.

First Name	Last Name	Visitor SSN:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Company Name	Drivers License No:	Are you a U. S. citizen?
<input type="text"/>	<input type="text"/>	<input type="text"/>

Home Address

City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

Comments: (Purpose for Pass)

Start Date	End Date
<input type="text"/>	<input type="text"/>

Visiting Location and NAVFAC SE Sponsor:

Vehicle Make	Vehicle Model
<input type="text"/>	<input type="text"/>

Vehicle Color	Vehicle Year
<input type="text"/>	<input type="text"/>

Vehicle License No:	Licensing State
<input type="text"/>	<input type="text"/>

Signature:	Date:
<input type="text"/>	<input type="text"/>

Privacy Act Advisement

Authority: 5U.S.C.522a, and Privacy Act of 1974

Principle Purpose: To readily identify all personnel via a numerical system of records that list individuals who are allowed access to the military reservation, known as Naval Air Station, Jacksonville in furtherance of the stations mission; and to comply, verify and update the stations authorized user list in support of administrative and security measures.

Routine Uses: To numerically identify and account for persons aboard Naval Air Station Jacksonville, their entrance, exit and authorized locations.

P360 Electrical Substation
MCRD Parris Island SC

SOW #0025, Work Order #796570
Request for Proposal

Disclosure Requirement: Voluntary. Furnishing personal information on this form including your social security number, is totally voluntary, but failure to do so may result in disapproval of base entry.